

**Minutes of the meeting held on Tuesday 23<sup>rd</sup> October 2018 at 19:45 in Felmingham Village Hall**

1. **Present were** Chairman Tim Papworth, Vice Chairman Neil Thrush, Cllr. Desmond Fern, Cllr. John Newstead, Cllr. Syd Arksey, Cllr. Mike Pepperell, Cllr. Saul Penfold, Cllr. John Timewell
2. **Apologies** Cllr. John Gouldsmith
3. **Minutes from the last Meetings**
  - a. The Chairman signed the minutes of the ordinary meeting of 21<sup>st</sup> August 2018 as a true and accurate record.
4. **Matters Arising**
  - a. **None**
5. **Bryants Heath and Stow heath**
  - a. Bryants Heath
    - i. Cllr. Neil Thrush has spent some time up on the heath. Mark Webster of The Conservation Volunteers (TCV) have offered to us 3 Wednesday dates for a team of 10 to 12 volunteers to be transported to the Heath with tools for around 2 hours 40 minutes on site for a donation of £175.
    - ii. Natural England have recommended that the land between the 2 Heath Farms along the drain should be cleared of pine trees and saplings to maintain the wetland habitat.
    - iii. Cllr. Neil Thrush was asked to check TCVs insurance, risk assessments etc
    - iv. The donation to TCV was proposed by Cllr. Neil Thrush and seconded by the Chairman subject to (iii) being in order.
    - v. Cecil had been talking about taking the tractor up to the Heath to clear undergrowth.
    - vi. The Chairman thanked Cllr Neil Thrush for all his work.
  - b. Stow Heath
    - i. The Chairman reported that Jonathon Cheatham had not progressed work at Stowheath due to personal circumstances.
6. **Allotments**
  - a. The Chairman reported that a settlement had been reached on the rent that the Parish Council paid to the County Council for the allotments. The rent will remain at £600 per annum until the next rent review which will be 11/10/2021
  - b. The revised tenancy agreement was presented to the meeting and was agreed.
  - c. Allotment sizes are to be reviewed and rents increased accordingly.
7. **Highways**
  - a. An email had been received by the Clerk informing the Parish Council that maintenance work would be carried out to the pavements along Highfields in the near future.
8. **Planning**
  - a. No planning applications have been received.
9. **RFO and Clerk's Report**
  - a. The budget for 2019/2020 was presented by the Clerk to the meeting and agreed.
  - b. The Chairman proposed that the precept for 2019/2020 remain at £1500. This was seconded by Cllr. Neil Thrush.
10. **Any other business**
  - a. Meeting dates for the following year were set as follows:-

- i. 15<sup>th</sup> January
  - ii. 21<sup>st</sup> May (AGM)
  - iii. 13<sup>th</sup> August
  - iv. 15<sup>th</sup> October (budget and precept)
- b. North Norfolk District Council had given the Parish Council a packet of poppy seeds to plant to commemorate WW1. It was suggested that Cllr. Neil Thrush sowed them on Bryants Heath for all to enjoy.
- c. The Chairman thanked Cllr Saul Penfold for his help whilst serving as District Councillor as it was likely, due to boundary changes and the election in May 2019, that he would no longer be a District Councillor.
- d. Cllr. Saul Penfold was to investigate the DPO service at North Norfolk District Council and report back to the Clerk.
- e. Cllr. Neil Thrush completed the London Half Marathon and had raised in excess of £1600 including gift aid through donations from people in the village.

The meeting closed at 8.55pm.

**The next meeting will be held on Tuesday 15<sup>th</sup> January 2019 at 7:45 in Felmingham Village Hall**

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Signed by Chairman

Date