

## Minutes of the meeting held on Tuesday 22<sup>nd</sup> May 2018 at 19:45 in Felmingham Village Hall

### **Present were:-**

Chairman Tim Papworth, Cllr. John Gouldsmith, Cllr. Syd Arksey, Cllr. Desmond Fern, Cllr. Mike Pepperell, Cllr. John Newstead

### **Apologies** Vice Chairman Neil Thrush

#### **1. Minutes from the last Meeting**

- a. The Chairman signed the minutes of the meeting of 23<sup>rd</sup> January 2018 as a true and accurate record.

#### **2. Matters Arising**

- a. (4b) The Chairman had been invited to a 2nd police meeting but had been unable to attend.
- b. (4c) Red tape was obstructing progress being made on the hard standing in front of the bus shelter.

#### **3. Bryants Heath and Stow heath**

- a. Stow Heath
  - i. The Chairman reported that Johnathen Cheatham had received an offer of £20/tonne for the alder taken down on StowHeath giving an income for the Parish Council of approximately £1000-£1500 to fund the planting of replacement oak trees.
- b. Bryants Heath
  - i. The Chairman reported that Cllr. Neil Thrust had tried to obtain funding through the Natural stewardship scheme to fund some of the work that needs to be carried out on the heath.
  - ii. The Chairman circulated a report from Natural England on the heath for information.

#### **4. Allotments**

- a. Claire Mackie request to plant fruit trees is to be withheld pending a review of the tenancy agreement following the information received by Cllr. Neil Thrush attending an allotment management course.
- b. Paul Hogg has requested permission to erect a greenhouse on his allotment. This was approved.

#### **5. Highways**

- a. Cllr. Mike Pepperell reported that the SAM camera was set up on 16<sup>th</sup> December 2017. It does not record the number of activations, which will be discussed with the supplier. The displays are as follows:-
  - i. 27-30mph displays speed
  - ii. 30-39mph displays speed and SLOW DOWN
  - iii. 40mph+ displays SLOW DOWN
- b. The locations for the SAM camera had been changed, since some of the original locations were not effective. Feedback on the locations is welcome, the new locations have been approved and are as follows:-
  - i. Playground facing Aylsham
  - ii. Bus stop facing both ways
  - iii. John Ayres car sales facing both ways
  - iv. Goulders lane junction facing Aylsham
  - v. Heathview facing North Walsham
- c. Cllr. Mike Pepperell also reported on the Speedwatch team as follows:-
  - i. The team is happy to continue 9.30 – 10.30 on a Saturday
  - ii. Report all vehicles over 35mph
  - iii. An average of 15-20 speeders in the hour with 250-300 vehicle passes (6.66%)
  - iv. Felmingham is constantly in the red zone for speeding which is why the police are now coming to Felmingham weekly.
- d. Concern was expressed about the verges encroaching onto the pavements. The Clerk was asked to contact John Winnette.

**6. Planning**

- a. PF/18/0846 no objections

**7. RFO and Clerk's Report**

- a. Bank mandate changes have been done
- b. Bank balance as at April 2018 £4893.18, including precept and grant instalment, £456 transparency fund balance and £81.75 SAM balance
- c. The parish council will certify themselves as exempt from a limited assurance review under section 9 of the local audit regulations 2015. This means that end of year accounts will have to be completed, internally audited and published on our website, but will no longer have to go through the external audit process.
- d. The chairman proposed that parish insurance be renewed with Zurich at £324.99 following quotes being received from several companies. This was seconded by Cllr. Des Fern.

**8. Any other business**

- a. Costs had been received for the provision of additional dog waste bins and their emptying. It was agreed that an additional dog waste bin be provided at the village hall and that the parish council would pay for it to be emptied fortnightly.
- b. Cllr Saul Penfold will send the Clerk details of broadband coverage and strengths from BB4N. Representative from Felmingham Parish Council will attend the broadband meeting on 19<sup>th</sup> June at Suffield and report back to the next meeting.
- c. Cllr Syd Arksey circulated information relating to GDPR for Felmingham Parish Council. The meeting failed to appoint a designated Data protection officer.
- d. Revd. Keith Dally circulated a report re the provision of a Felmingham War Memorial. The chairman proposed that the parish council donate £500 towards the cost. This was seconded by Cllr. John Gouldsmith.
- e. There was a discussion about the provision of additional car parking provision within the parish given the congestion along Aylsham Road outside the terrace and unauthorised parking in the church car park.
- f. Cllr Mike Pepperell raised an enquiry about horse riders using the footpath from Church road corner to the heath to avoid riding along the busy road. The Chairman was against upgrading the footpath to a bridleway.
- g. Cllr. Saul Penfold reported that Felmingham will become part of Trunch ward following the recent boundary changes and that there will be elections to reflect these changes next May.

The meeting closed at 9.30pm.

**The next meeting will be held on Tuesday 23<sup>rd</sup> October 2018 at 7:45 in Felmingham Village Hall**

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Signed by Chairman

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Date