

Minutes of the meeting held on Tuesday 24th October 2017 at 19:45 in Felmingham Village Hall

1. Present were:-

Chairman Tim Papworth, Vice Chairman Neil Thrush, Cllr. John Gouldsmith, Cllr. Syd Arksey, Cllr. Desmond Fern, Cllr. Mike Pepperell, Cllr. Glynn Williams

2. Apologies Cllr. John Newstead

3. Minutes from the last Meeting

- a. The Chairman signed the minutes of the meeting of 22nd August 2017 as a true and accurate record.

4. Matters Arising

- a. None

5. Minutes from Extraordinary Meeting

- a. Following a discussion about the events of the meeting the Chairman signed the minutes of the meeting of 26th September 2017 as a true and accurate record.

6. Matters arising

- a. None

7. Crime report

- a. Chairman Tim Papworth reported to PSCO Robert King that he had had red diesel stolen from the Lodge Farm.
- b. Cllr. Glynn Williams said that the situation around PSCOs numbers being reduced had been a bolt out of the blue. The Area Commander is meeting with NNDC to discuss his proposal on 8th November. This will be an open meeting.
- c. The Clerk was asked to write a letter to the police stating the Parish Council's concerns about local access to the police.

8. Bryants Heath and Stow heath

- a. Cllr. Neil Thrust wants to start conservation work on Bryants Heath late November through to January. Volunteers will be needed. Advertise in the village shop.
- b. Nothing has happened yet on Stowheath.

9. Allotments

- a. Estates rent review – Chairman has discussed the rent review with the Estates Manager, Duncan Slade and raised the inconvenience caused by the sewage plant works. Duncan Slade said that the rent may go down instead of up.
- b. The sewage plant work is almost complete, work on the fencing is still to be finished, but there appears to be an improvement.
- c. The Chairman is to talk to Jamie (Anglian Water) re fencing and the concrete pad from the bus stop on the green to the road.
- d. Currently have 1 vacant plot and 1 person on the waiting list. The Clerk is to contact the person on the waiting list to see if he is interested in taking the vacant plot.

10. Highways

- a. None

11. Planning

- a. The Meadows, Stowheath Road – to convert outbuildings.
- b. 2 The Terrace, Aylsham Road – extension
- c. Oak Farm Cottage, Suffield Road – concern was raised over the steelwork that was being erected to extend the property as there was no recollection of an application. The Clerk to investigate.

12. RFO and Clerk's Report

- a. External Audit – scope for improvements
 - i. petty cash handling – Felmingham Parish Council does not run a petty cash system
 - ii. Reserves should be designated to particular projects or seek to reduce reserves by requesting a lower precept.
- b. Signatories – The former chairman to be removed as a signatory and the current chairman added
- c. 2018/2019 budget was presented to the meeting and approved.
- d. In light of the budget the Chairman proposed that the precept should remain at £1500. This was seconded by Cllr. Neil Thrush.
- e. Bank balance at end of September £5556.44 (including Stowheath rent and £790 precept and grant)
- f. The new website was presented and all Councillors given a printed copy for them to go through and comment on before the site goes live on January.

13. Any other business

- a. Cllr. Glynn Williams (District) gave a brief update.
 - i. NNDC have adopted a policy of investing to make money in order to preserve the council tax levels
 - NNDC have purchased Itteringham Stores and house and are renting back out to provide an income and to preserve the village facilities.
 - The Splash at Sheringham is being refurbished and developed to provide a hotel and sports complex
- b. The meeting decided to set meeting dates for the following year in advance to aid planning. The dates are as follows and will be at 7:45 at Felmingham Village Hall.
 - i. 23rd January 2018
 - ii. 22nd May 2018 (AGM)
 - iii. 21st August 2018
 - iv. 23rd October 2018 (budget and precept)

The meeting closed at 8:55pm.

The next meeting will be held on Tuesday 23rd January 2018 at 7:45 in Felmingham Village Hall

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Signed by Chairman

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Date