

## Minutes of the meeting held on Tuesday 23<sup>rd</sup> May 2017 at 19:45 in Felmingham Village Hall

### **Present were:-**

Chairman Tim Papworth, Vice Chairman Neil Thrush, Cllr. John Gouldsmith, Cllr. John Newstead, Cllr. Syd Arksey, Cllr. Desmond Fern, Cllr. Mike Pepperell

### **Apologies**

Cllr. Glynn Williams and Revd. Keith Dally

### **1) Minutes from the last Meeting**

- a) The Chairman offered his thanks on behalf of the Parish Council for the previous 51 years of service to the Parish Council by Jim Papworth, the outgoing chairman. He also signed the minutes of the meeting of 23<sup>rd</sup> May 2017 as a true and accurate record.

### **2) Matters Arising**

- a) No matters arising

### **3) Crime report**

The Clerk was asked to find out when PCSO Robert King would be on shift and available to meet with the Councillors, since he had not been available to attend any meeting since being the PCSO for Felmingham.

### **4) Bryants Heath and Stow heath**

- a) Bryants Heath – No update
- b) Stow heath –
  - i) Invoice has been sent to Mr Poortvliet
  - ii) Mr Cheatham is currently working at Lodge Farm, so it is hoped that he will then move on to carry out the work on Stow Heath before the shooting season starts.

### **5) Allotments**

- a) 1 allotment vacant.
- b) Letters to be sent to all allotment holders reminding them of their obligations under their tenancy agreement re maintaining their allotments in a tidy state.
- c) Sewage works – Anglian Water are to discuss renewal of the soakaway which has not been done for 13 years. They will need to go down 6 feet and install a new herringbone style soakaway. This work will take approximately 1 week and access will be required across the allotments. Work is to start after the August bank holiday and any damage to allotments will be rectified. The Parish Council has agreed to the works and the Clerk is to notify all allotment holders. Anglian Water offered a little extra help with any suitable jobs to benefit Felmingham. The Council suggested that maybe they could put a few slabs or a hard surface down on the verge opposite the bus shelter on the green, linking the pavement with the curb.

### **6) Highways**

- a) The 30mph repeater sign by the village shop has been knocked down. This is to be reported to highways.
- b) The Chairman is to talk to the occupiers of The Grange re taking their hedge back to clear the 30mph sign.
- c) Openreach have not put the access covers back properly following work.

### **7) Planning**

- a) PF/17/1187 Oak Tree Barns, Aylsham Road,
- b) PO/17/1042 Land at Rear of Larks Rise, North Walsham Road
- c) PF/17/0843 Oak Tree Barns, Aylsham Road

**8) RFO and Clerk's Report**

- a) Allocation of responsibilities
  - i) Planning – John Gouldsmith
  - ii) Allotments – Neil Thrush
  - iii) Speed signs and highways – Mike Pepperell
  - iv) Bryants Heath – Neil Thrush
  - v) Stow Heath – Tim Papworth
  - vi) Website – Christine Westlake and Tim Papworth
- b) Bank balance - £4416.44 as at 1<sup>st</sup> August 2017 which includes an addition grant for a further year of £360 for the website maintenance/hosting

**9) Any other business**

- a) The minutes of the AGM held on 23<sup>rd</sup> May 2017 were approved and signed the chairman. This is a change to previous procedure as it was felt that expecting people to remember what happened over a year ago at the last AGM was not practical. There will be a reference made to this minute at the next AGM.
- b) Revd. Keith Dally had written to the Parish Council asking the Parish Council to engage a contractor to cut hedges and verges that had become out of control. It was explained that this is not within the remit of the Parish Council, it is the responsibility of either the owner/tenant or highways depending on the circumstances. However, in the instance of the hedge at no. 15 Highfields, Des Fern will talk to the residents.

The meeting closed at 9.00pm.

**The next meeting will be held on Tuesday 24<sup>th</sup> October 2017 at 7:45 in Felmingham Village Hall**

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Signed by Chairman

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Date