

Minutes of the meeting held on Tuesday 2nd February 2016 at 19:45 in Felmingham Village Hall

1) Present were:-

- a) Chairman Jim Papworth, Vice Chairman John Gouldsmith, Revd. Keith Dally, Cllr. John Newstead, Cllr. Chris Allaway, Cllr. Glynn Williams, Cllr. John Timewell

2) Apologies:-

PCSO Alex Spinks and Cllr. Tim Papworth

3) Minutes from the last Meeting

- a) Following the alteration of 11f to clarify that £500 was donated by the Clan Trust, the Chairman signed the minutes of the meeting of 27th October 2015 as a true and accurate record.

4) Matters Arising

- a) There were no matters arising from the minutes.

Report from Saul Penfold – Village Hall Development Project Manager

Saul Penfold was appointed by the Village Hall Committee for a fixed price.

- To consider improvements to the existing facilities
- Undertake a fact finding exercise to determine village needs
- Circulate a questionnaire, analyse the responses. 25% have been returned to date
- Translate the responses into architectural plans
- Seek funding which will be evidence based
- Apply for funding in April, response to funding bids can take up to 12 months.

Cllr. Glynn Williams questioned the sustainability, focussing on expansion of volunteer base as opposed to additional paid staff.

Cllr. Jim Papworth highlighted the shortage of things for the youngsters to do. Saul Penfold said that he hoped to get a youngster on the project steering group together with involving the local schools.

The Parish Council agreed to support the funding applications.

Report from Cllr. John Timewell – County Council

The County Council is now split – conservatives + independents

Devolution will involve Norfolk and Suffolk, but not Cambridgeshire and will mean certain services being devolved from central government. Both the County and District Councils will have to sign up.

Budgets for the next financial year are about to be passed and the nett effect is likely to be a 3-4% rise in Council Tax.

5) Parish Councillor Vacancy

- a) There has only been one application for the casual vacancy from Desmond ('Des') Fern. Cllr. Chris Allaway proposed and Cllr. John Newstead seconded the appointment.

6) PCSO Report

- a) In the absence of PCSO Spinks, the Clerk delivered the following report for 1/8/16 – 1/2/16, given the dates that this report covered there is an element of double reporting from the previous.

2 x Assault without injury. (both domestic related)	1 x theft
1 x Assault occasioning bodily harm (domestic related)	1 x other criminal damage
1 x sending letters with intent to cause distress or anxiety.	1 x common assault and battery

7) Bryants Heath and Stowheath

- a) Stowheath
 - i) Stow heath is still awaiting its survey of arthropods by Carl Sayer of UCL then felling can be commenced.
 - ii) Some trees have been marked to fell by Sid Cooper of the forestry commission and we have the felling license in place.

- iii) Cllr. Tim Papworth cleared up a fallen tree that had come down on the fence of Mrs. A Sayer's horse paddock, over the festive period so that proves that they need addressing!
- b) Bryants Heath
 - i) Alison Miller of Heath Farm saw Cllr. Tim Papworth over the festive period concerned about a number of 4WD vehicles accessing the heath from her end and doing damage to the SSSI. She asked if it was alright for her to put a barrier across the track which would still allow pedestrians and horse riders but not motor vehicles. Cllr. Tim Papworth agreed and made some laminated signs up for her to put up on the heath warning 4WD vehicles.
 - ii) Concern was expressed about access for emergency vehicles to the heath following this action.

8) Allotments

- a) Still have a number of plots vacant, these will continue to be advertised, however a couple have been taken on by people outside of the parish.

9) Highways

- a) Community Speed Watch team have caught 15 people who will be served with NIPs for speeding.
- b) Pot holes have now appeared in Sharon Close following the recent drains work undertaken.
- c) Cllr. Chris Allaway is to talk to the neighbours next to the village hall about removing the large tree stump to improve visibility when leaving the village hall and Cllr. John Timewell agreed to discuss this with highways.

10) Planning

- a) PF/15/1343 Oak Tree Barns, North Walsham Road, – Approved
- b) PF/15/1429 5 Sharon Close, demolition of garage/store/car-port and erection of rear conservatory extension and attached garage – Approved
- c) Solar Farm Application has not been responded to by the Parish council since it was felt that it would not affect the parish.
- d) Ivy Cottage, Aylsham Road has been purchased. The new owners are hoping to rebuild , but are having problems with NNDC.

11) RFO and Clerk's Report

- a) Current bank balance is £3290.48
- b) The Parish Clerk is going to apply for funding to enable the Council to comply with the Transparency Code. Funding is available through the Transparency Fund, will pay for a website, internet, training, PC etc.

12) Any other business

- a) Cllr Glynn Williams – North Norfolk District Councillor gave the following update to the meeting:-
 - i) The Chief Executive and Head of Finance are now split between NNDC and Great Yarmouth Borough Council as a trial for 6 months
 - ii) The two authorities are sharing certain services including coastal protection and waste collection.
 - iii) A new local plan is now being worked on.
- b) Revd. Keith Dally informed the meeting that they now have the funding for the defibrillator and that they will be having a meeting with Community Heartbeat to seek recommendations on location.

The meeting closed at 9.25pm.

The AGM and next ordinary meeting will be held on Tuesday 31st May 2016 at 7:45 in Felmingham Village Hall

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Signed by Chairman

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Date