

## Minutes of the meeting held on Tuesday 25<sup>th</sup> November 2014 at 19:45 in Felmingham Village Hall

### 1) Present were:-

- a) Chairman Jim Papworth, Vice Chairman John Gouldsmith, Cllr. Neil Thrush, Cllr. John Newstead, Cllr. Liz Moulton, and Cllr. Chris Allaway, Revd. Keith Dally, Cllr. Tim Papworth , PCSO Bill Kerr

### 2) Apologies:-

None

### 3) Minutes from the last Meeting

- a) Chairman signed the minutes of the meeting of 15<sup>th</sup> September 2014 as a true and accurate record.

### 4) Matters Arising

- a) There continues to be a lot of concern about the layout of the road junction at North Walsham Road, Cromer Road and Goulders Lane. HGVs cannot get up Cromer Road without curbing the new verge. The new layout makes the corner narrower creating a hazard for pedestrians walking along to Heath View. The Clerk was asked to write to Highways expressing these serious concerns.
- b) Anglian Water has finally managed to repair all the leaks. There are worries about the standard of repair especially on the one the grass verge outside 5 Highfields, which was run over again by both Anglian Water and Victory Housing within hours of the repair. The Parish Council support the action taken so far by the resident of 5 Highfields.
- c) The Clerk is now receiving bank statements monthly.
- d) Mr Andrew Ramsden has kindly volunteered to repaint the village sign and to revarnish the shop bench. The Parish Council will reimburse any material costs on submission of receipts.

### 5) PCSO Report

- a) PCSO Bill Kerr delivered the following crime report to the meeting for the period 27<sup>th</sup> September – 14<sup>th</sup> November:
  - i) 3 Domestic abuse incidents at 2 different addresses
- b) Police Direct is now being provided by a third party Police Connect. This is a really useful service provided on the internet and the link can be found on the Norfolk Constabulary website [www.norfolk.police.uk](http://www.norfolk.police.uk)

### 6) Bryants Heath

- a) Cllr. Liz Moulton reported that they have been busy clearing and opening up pathways.
- b) The survey carried out on the heath earlier in the year reported that a surprising 80+ species were found. A copy of the list will be emailed to the Clerk for information. The Norfolk Moth Survey felt that the review had been a success.

### 7) Allotments

- a) All the allotments are now occupied including the new ones and most of the rents have been collected.
- b) An invoice has been received from J Witham for topping and spraying plot 16.
- c) **Following a conversation between the Chairman and Duncan Slade at NPS Group, an email has been received offering a payment of £500 to clear the current deficit and make some contribution towards admin costs. The Clerk is to respond to this email accepting the offer and the Council will assume that the current invoice 1309179 (Norfolk County Council Rent) will not need to be paid.**

- d) Subsidence has occurred around the new manhole on the allotments serving the drainage from Anderson Close. The Clerk was asked to write to the developer expressing the Council's concerns as any vehicle passing over that area such as those of Anglian Water will damage the structure.
- e) Miss E Cogger has requested that she be allowed to erect a shed on her allotment. The Council asked the Clerk to write to her giving her permission to do so.
- f) Cllr J Newstead informed the meeting that there was a large amount of grass cutting compost at the back of the playing field. Allotment tenants are welcome to use this for their allotments.

#### **8) Highways**

- a) A pothole has appeared outside the cottages at the top of the hill on Hall Lane. One of the residents has taken it upon himself to repair it using rubble.
- b) The corner between The Yews and Felmingham Mill is still lethal, there having been yet another accident travelling towards Aylsham in the past week. The Clerk has been asked to write to the Highways Authority at Caister on Sea.

#### **9) Planning**

- a) PF/14/1327 Erection of two storey side extension at Bethany Cottage, Stowheath Road – a reply stating no objections was returned to the District Council.

#### **10) Affordable Housing update**

- a) The Parish Council was disappointed that no-one had yet moved into Anderson Close.

#### **11) First Time Rural Sewage Scheme and Dog Survey**

- a) 166 information sheets were sent out with the Town and Country news with an 18% return to date. 60% of the returns expressed an interest in the sewage scheme. Cllr Tim Papworth proposed that the Clerk completed an application for acceptance onto the First Time Rural Sewage scheme, seconded by Cllr. Liz Moulton. The application has to be submitted by March 2015.
- b) The returns were in favour of the dog waste bins and suggested that the current location was far from ideal; it was also felt that a second bin should be placed at the start of the footpath leading down to the heath at Church Road corner. It was agreed that the Clerk should arrange for the District Council to move the current bin to Church Road corner.

#### **12) Parish Clerk Contract**

- a) The Parish Clerk contract was discussed. Cllr. Chris Allaway proposed that the contract be signed, seconded by Cllr. Neil. Thrush. Chairman Jim Papworth and the Clerk signed the contract.
- b) Invoice, expenses and timesheet will be submitted for payment for the last year and set up on the HMRC payroll tool to comply with RTI by the Clerk.
- c) The Clerk will be paid twice yearly from now on, in April and October.

#### **13) Financial Report**

- a) Bank statements are now being received.
- b) The Clerk and RFO gave a brief financial report.

14) **Any other business**

- a) BT has gone out to consultation on the removal of the phone box at Highfields. This decision has been based on the fact that only 9 calls had been made from the box over the past year.
- b) Next year will be a joint County, District and Parish election. Felmingham Parish has seven Councillors. If there were to be more than seven nominations then the Parish council would have to bear 60% of the cost of the election which would be in the region of £300.
- c) The parish council agreed that it did not want to raise the precept for 2015 and that it would be able to carry any election costs without increasing the precept. It was agreed that the precept should remain unchanged at £1500.
- d) Revd. Keith Dally Update
  - i) The church had been asked if it would support a fun day next summer to raise money for a village defibrillator. The village hall had already agreed to support the idea and a group would be set up after Christmas to organise the event. Cllr. John Newstead proposed that the Parish Council support the event, seconded by Cllr. Liz Moulton.
  - ii) 12<sup>th</sup> December 7pm. Carol singing on the village green  
13<sup>th</sup> December skiffle Christmas concert in the church

The meeting closed at 9:15pm.

**The next meeting will be held on Tuesday 3<sup>rd</sup> February 2015 at 7:45 in Felmingham Village Hall.**

.....  
Signed by Chairman

.....  
Date